

## Program coordinator Innovation & Standardization

*To build a system for awarding grants to support innovative research as well as for monitoring research projects, we are looking for a program coordinator with experience in scientific research and project management. Are you looking for a challenging position in which you contribute to international medical research to improve diagnostic patient care? Then we'd love to hear from you.*

### Job description

As an ESLHO project manager & program coordinator, together with your colleagues you are responsible for the management and support of a number of international (mostly European) research networks for innovation in diagnostics. You will mainly work on building a system for awarding grants (and corresponding budgets) and monitoring of research projects for the EuroFlow Consortium ([www.EuroFlow.org](http://www.EuroFlow.org)). Monitoring the projects involves the independent preparation and execution of project evaluations, in direct contact with the involved researchers. Where possible, you also support the coordination of the projects.

In addition, you will contribute to optimization of other activities and processes, such as the quality assessment programs within the ESLHO networks (including obtaining accreditation), dissemination of the results of research projects, and valorization (e.g., support of patenting new collective intellectual property and licensing to manufacturers of *in vitro* diagnostic tests). You also perform general consortium management tasks such as internal and external communication, and actively participate in and report on scientific conferences and meetings.

### Profile

- Experience with conducting or coordinating (medical) scientific research and/or diagnostics
- Preferably a PhD in immunology or another biomedical field
- Several years of experience in project management, such as consortium management and/or organizing scientific events
- Experience in setting up and implementing funding programs and/or monitoring the progress of (subsidized) research projects
- Experience with public-private partnerships, IP management and valorization is a plus
- You are proactive and take on responsibilities easily
- You are critical, eager to learn and like to contribute to the continuous improvement of internal processes
- You can keep a good overview, set priorities and plan realistically, and therefore can perform a large number of tasks in parallel without any problems
- You work very accurately at all times
- You have an excellent command of the English (and preferably also the Dutch) language, both speaking and writing

## Employment benefits

- A varied, challenging job as project manager/program coordinator, in which you use your knowledge and skills to improve (research into) diagnostics
- An appointment of 1 year for 32-36 hours per week, with the prospect of a permanent appointment
- Excellent employment conditions in line with the Dutch *Collective labor agreement university medical centers* (CAO umc), including pension accrual at the ABP pension fund
- Depending on your education and experience, the salary is a maximum of € 5,584 gross per month for full-time (36 hours per week) employment (scale 11, Cao umc)
- You are part of the decisive and service-oriented ESLHO management team, consisting of Prof. J.J.M. van Dongen, MD, PhD, an office manager, an event manager and 2 other project managers
- A balanced division of tasks for the execution of the diverse and comprehensive set of tasks will be made together with the team
- Room for personal development by performing new tasks and following courses
- ESLHO will move into an office in Zutphen, The Netherlands around October 2022; after the training period, working from home during a few days per week is possible
- We can request references for this position. An assignment is part of the application procedure.

## Employer

ESLHO is a non-profit scientific foundation with the goal of improving laboratory diagnostics in hemato-oncology and immunology, based on four pillars: innovation, standardization, quality control and education ([www.ESLHO.org](http://www.ESLHO.org)). ESLHO provides broad support to 3 European research networks for innovation of diagnostics for tumors of the immune system (leukemias and lymphomas) and other diseases of the immune system.

These networks (EuroClonality, EuroMRD and EuroFlow), which currently consist of >80 European medical university centers, started their collaboration on the basis of EU grants in the period 1996-2009. This collaboration has been successfully continued on the basis of valorization of collectively developed knowledge, in particular protection and licensing of intellectual property regarding new methods for diagnosing hematological malignancies and immune disorders. Now that the collective activities within the networks are increasing and we have to take into account new European requirements for diagnostics (IVDR), we want to professionalize the organizational structure and management of the networks in order to further optimize the innovation, dissemination and valorization processes.

The international collaboration within the ESLHO networks is unique: many years after the formal EU projects have been completed, the collaboration on innovation and quality is still very much alive. An important result of this is a series of new diagnostic methods, guidelines and commercially available products that are used worldwide for diagnostics in hemato-oncology and immunology.

The ESLHO project management team is a small team of enthusiastic, committed colleagues who stand for the quality of their work. In order to achieve the above goals, we are currently expanding the team.



*Vacancy:  
Program Coordinator Innovation and Standardization  
August 2022*

## **Contact**

For questions about this vacancy, please contact Mrs. W.M. Bitter (ESLHO project manager), telephone +31 71 526 68 71. You are invited to submit your motivation letter and CV by September 14 at the latest to [w.m.bitter@eslho.org](mailto:w.m.bitter@eslho.org).